

EXECUTIVE BOARD

Meeting to be held in Civic Hall, Leeds on
Wednesday, 8th February, 2017 at 1.00 pm

MEMBERSHIP

Councillors

J Blake (Chair)	A Carter	S Golton
R Charlwood		
D Coupar		
J Lewis		
R Lewis		
L Mulherin		
M Rafique		
L Yeadon		

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If the recommendation is accepted, to formally pass the following resolution:- <p>RESOLVED – That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 14th December 2016</p> <p><u>ECONOMY AND CULTURE</u></p>	1 - 18
6			<p>LEEDS EUROPEAN CAPITAL OF CULTURE 2023 AND LEEDS CULTURAL STRATEGY</p> <p>To consider the report of the Director of City Development providing an update on the timescale of Leeds' bid to become European Capital of Culture 2023, and also providing details on the development of the new Culture Strategy for Leeds 2017-2030.</p> <p>(It is intended that a presentation on such matters accompanies this report at the Executive Board meeting).</p>	19 - 24

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7			<p>REVENUE BUDGET PROPOSALS AND CAPITAL PROGRAMME</p> <p>a) <u>Leeds City Council Revenue Budget and Council Tax 2017/2018</u> To consider the report of the Deputy Chief Executive on the proposals for the City Council's Revenue Budget for 2017/2018 and the Leeds element of the Council Tax to be levied in 2017/2018.</p> <p>b) <u>Capital Programme Update 2017 – 2020</u> To consider the report of the Deputy Chief Executive on the Capital Programme for the period 2017-2020.</p> <p>c) <u>Treasury Management Strategy 2017/2018</u> To consider the report of the Deputy Chief Executive on the Treasury Management Policy and Strategy for 2017/2018.</p> <p><u>RESOURCES AND STRATEGY</u></p>	25 - 332
8			<p>BEST COUNCIL PLAN 2017/18 PROPOSALS</p> <p>To consider the report of the Deputy Chief Executive which presents the Best Council Plan 2017/18 for consideration and approval that it be recommended for adoption by Council on 22nd February 2017. The report provides the strategic framework for the authority's 2017/18 revenue budget and council tax proposals (found elsewhere on today's Board agenda).</p>	333 - 394
9			<p>FINANCIAL HEALTH MONITORING 2016/17 - QUARTER 3 (MONTH 9)</p> <p>To consider the report of the Deputy Chief Executive which sets out the Council's projected financial health position for 2016/17 as at month 9.</p>	395 - 422

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10			<p>SAFEGUARDING THE INTEGRITY OF THE ELECTIONS PROCESS</p> <p>To consider the report of the Chief Executive on the actions already undertaken by the Council's Electoral Services in relation to the 50 recommendations contained within the "Securing the Ballot" paper published in August 2016. The report also identifies any further actions which could be taken to ensure that the Council continues to develop the integrity of the election process in Leeds.</p>	423 - 438
11 K			<p><u>REGENERATION, TRANSPORT AND PLANNING</u></p> <p>STORM EVA FLOOD INVESTIGATION SECTION 19 REPORT</p> <p>To consider the report of the Director of City Development on the flooding which occurred during Storm Eva in December 2015 and seeking approval for the Storm Eva Flood Investigation Section 19 Report to be published.</p>	439 - 764
12			<p>THE HOUSING GROWTH AND HIGH STANDARDS IN ALL SECTORS BREAKTHROUGH PROJECT</p> <p>To consider the joint update report of the Director of City Development and the Director of Environment and Housing providing an update on the Housing Growth and High Standards in all Sectors Breakthrough Project. This is a multi-stranded programme delivering new housing through direct investment in new housing stock in the public and private sectors, bringing empty homes back into use and enabling delivery through a programme of intervention and support for housing associations, third sector partners and private sector land owners and developers.</p>	765 - 782

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13 K	Beeston and Holbeck; City and Hunslet; Gipton and Harehills; Hyde Park and Woodhouse	10.4(3) (Appendix 1 only)	<p>LONG TERM LEASES FOR 3RD SECTOR AFFORDABLE HOUSING ORGANISATIONS</p> <p>To consider the joint report of the Director of City Development and the Director of Environment and Housing which seeks approval to the surrender of existing lease arrangements detailed in exempt Appendix 1 and which also seeks approval to delegate authority to the Director of City Development in order to approve terms of new 99 year leases and nomination agreements for the 66 subject properties, as detailed in exempt Appendix 1, at £1 per property per annum.</p> <p>(Please Note: Appendix 1 to this report is designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3))</p>	783 - 796
14 K	Armley; Beeston and Holbeck; Burmantofts and Richmond Hill; Chapel Allerton; City and Hunslet; Farnley and Wortley; Garforth and Swillington; Gipton and Harehills; Headingley; Hyde Park and Woodhouse; Kirkstall; Temple Newsam		<p>REVISED LEEDS DISTRICT HEATING NETWORK LOCAL DEVELOPMENT ORDER (REVISED LDO 3)</p> <p>To consider the report of the Director of City Development on proposals to adopt a revised Leeds District Heating Network Local Development Order (Revised LDO 3A) to support the development of district heating in the city.</p>	797 - 826

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15 K	Beeston and Holbeck	10.4(3) (Appendix 1 only)	<p>DESIGN AND COST REPORT FOR ACQUISITION OF UNIT 5 LANDMARK COURT FOR COUNCIL ACCOMMODATION</p> <p>To consider the report of the Director of City Development seeking approval to the acquisition of Unit 5, Landmark Court in order to deliver revenue savings to contribute towards the council's Medium Term Financial Plan.</p> <p>(Please Note: Appendix 1 to this report is designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3))</p>	827 - 840
16			<p>CORE STRATEGY SELECTIVE REVIEW</p> <p>To consider the report of the Director of City Development seeking approval to commence the formal steps for a selective review of the Core Strategy, to agree the suggested scope of the review and also to commence the first regulatory stage of preparation.</p>	841 - 882
17			<p>LEEDS SITE ALLOCATIONS PLAN SUBMISSION DRAFT STAGE (INCLUDING ADVERTISEMENT OF PRE-SUBMISSION CHANGES TO THE PLAN)</p> <p>To consider the report of the Director of City Development seeking approval to advertise a consolidated set of proposed pre-submission changes to the Site Allocations Plan (Publication Draft Site Allocations Plan and Revised Publication Draft for Outer North East HMCA). The purpose of this report is also to seek approval, and Executive Board's recommendation that full Council approves the Submission Draft Plan for submission to the Secretary of State for independent examination once the advertisement period has expired (along with any further comments made on the pre-submission changes).</p>	883 - 2294

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18 K	Cross Gates and Whinmoor; Harewood; Killingbeck and Seacroft; Moortown; Roundhay		EAST LEEDS ORBITAL ROAD (ELOR): LAND ASSEMBLY AND PROCUREMENT To consider the report of the Director of City Development setting out important next steps in bringing forward housing development and related infrastructure in the East Leeds Extension and particularly the procurement exercise now required to support the delivery of the East Leeds transport package and associated land assembly to secure the site for its delivery.	2295 - 2324
19 K	Beeston and Holbeck; Burmantofts and Richmond Hill; City and Hunslet		LEEDS CITY CENTRE CYCLE SUPERHIGHWAY - CITY CONNECT 2 PROPOSALS (DESIGN AND COST) To consider the report of the Director of City Development seeking approval for the Leeds City Centre Cycle Superhighway (City Connect 2) proposals and also to gain authority to progress delivery of the Phase 1 scheme at a total estimated cost of £6,497,000, to be funded by the West Yorkshire Combined Authority (WYCA) City Connect programme, with support of a Department for Transport grant.	2325 - 2352
20 K	Hyde Park and Woodhouse; Kirkstall	10.4(3) (Appendix 2 only)	RELOCATION OF THE MEDICAL NEEDS TEACHING SERVICE FROM THE GRAFTON CENTRE To consider the joint report of the Director of Children's Services and the Director of City Development seeking approval to a programme of capital works at Queenswood Education Centre in order to enable the relocation of the Medical Needs Teaching Service from the Grafton Centre and the subsequent disposal of the site. (Please Note: Appendix 2 to this report is designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3))	2353 - 2376

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			<u>HEALTH, WELLBEING AND ADULTS</u>	
21			MAKING LEEDS THE BEST CITY TO GROW OLD IN ANNUAL REPORT To consider the joint report of the Director of Public Health and the Director of Adult Social Services providing an update on the 'Best City to Grow Old In' breakthrough project.	2377 - 2418
22			REFRESH OF THE BETTER LIVES STRATEGY To consider the report of the Director of Adult Social Services presenting a refreshed and updated <i>Better Lives</i> strategy for the Board's consideration and comment.	2419 - 2442
23 K	Chapel Allerton; Hyde Park and Woodhouse		BETTER LIVES, BETTER LIVING: BLACK AND MINORITY ETHNIC OLDER PEOPLE'S DAY SERVICES REVIEW To consider the report of the Director of Adult Social Services which provides an update on progress made with the review of BME Older Peoples Day Services. This involved a two phase approach to proposed service change. This report provides details of the proposed new service model, future management of the service, proposed Partnership Board and the outcome of the extensive consultation that has taken place.	2443 - 2532
24	Killingbeck and Seacroft		UPDATE ON THE GREEN CARE HOME To consider the report of the Director of Adult Social Services which further to previous consideration of such matters at both Executive Board and Council, provides an update on The Green residential care home, following a decision about its future as part of the Better Lives Phase Three review of services.	2533 - 2538

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25			<p>A BREAK WITH TRADITION: TRANSFORMING SHORT BREAKS IN ADULT SOCIAL CARE</p> <p>To consider the report of the Director of Adult Social Services highlighting that Adult Social Care is to enter into a 12 week period of formal consultation in order to support the transformation of short breaks provision.</p>	2539 - 2552
26 K	Moortown		<p><u>CHILDREN AND FAMILIES</u></p> <p>OUTCOME OF STATUTORY NOTICE TO INCREASE LEARNING PLACES AT CARR MANOR COMMUNITY SCHOOL</p> <p>To consider the report of the Director Childrens Services detailing the outcome of the Statutory Notice regarding proposals to expand primary provision and establish SEN provision at Carr Manor Community School, which supports the Best Council priority to improve educational achievement and close achievement gaps. The report also seeks a final decision in respect of such proposals.</p>	2553 - 2568
27	Bramley and Stanningley		<p><u>COMMUNITIES</u></p> <p>COMMUNITY ASSET TRANSFER OF BRAMLEY COMMUNITY CENTRE TO BRAMLEY ELDERLY ACTION</p> <p>To consider the report of the Director of City Development and the Assistant Chief Executive (Citizens and Communities) seeking approval for the Community Asset Transfer of Bramley Community Centre to Bramley Elderly Action by way of a 25 year lease.</p>	2569 - 2586

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28	Bramley and Stanningley		<p><u>ENVIRONMENT AND SUSTAINABILITY</u></p> <p>MEMORIAL WOODLAND</p> <p>To consider the report of the Director of Environment and Housing which outlines a potential partnership agreement with a registered charity - 'Life for a Life' Memorial Forests - to create a memorial woodland at a site just over 2 hectares adjacent to the Leeds Liverpool canal near Kirkstall Abbey.</p> <p><u>EMPLOYMENT, SKILLS AND OPPORTUNITY</u></p> <p>THE PROPOSED RETAIL AND HOSPITALITY SKILLS CENTRE OF EXCELLENCE</p> <p>To consider the report of the Director Childrens Services on the Council's ambition to create a Retail and Hospitality Skills Centre of Excellence, in partnership with the business community through the Leeds Business Improvement District (the Leeds BID).</p>	2587 - 2598
29				2599 - 2612

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

Webcasting

Please note – the publically accessible parts of this meeting will be filmed for live or subsequent broadcast via the City Council's website. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed.